

**Greenvale Township  
Board of Supervisors Meeting Minutes  
Thursday, November 16, 2023**

**Present:** Supervisors Tony Rowan Dave Roehl, and Chairman Charles Anderson, Treasurer Wayne Peterson

**Absent:** Clerk, Jane Dilley

**Others Present:** Scott Norkunas, Andy Anderson, Greg Langer, Marcia Simon, Kathy Kalow, Mary Langer, Erv Ulrich, Mary Collins, Perry Collins, Victor Volkert, Bruce Paulson, Terry Mulligan, Linda Wasner, Linus Langer, Kurt Hembd, Cindy Roehl, Jenn Welbaum, Ron Welbaum, Mike Slavik

**Opening of the Meeting:** Anderson opened the meeting requesting audience members silence any electronic devices and keep their conversations to a minimum. Please step out into the hall and shut the door if you must have a conversation. Please do not disrupt the meeting room.

**Approve Agenda:** The agenda was amended to remove a report from the picnic committee and add a report on the recent North Cannon Watershed Management Organization. Anderson said Mike Slavik was planning to attend the meeting. When he arrives, we will set aside some time for him to speak. Rowan made a motion to approve the amended agenda, Roehl seconded. Motion carried 3 – 0.

**Minutes:** The minutes from the August 17, 2023 Board of Supervisors meeting were reviewed. There were no changes or corrections. Anderson made a motion to approve the minutes, seconded by Roehl. Motion carried 3 – 0. Rowan had a correction for the October 19, 2023 minutes (one, not two Rice County Roads under the Roads section of the minutes). Anderson moved to approve the minutes with the noted change. Rowan seconded. Motion carried 3 – 0.

**Guests:** None.

**Citizens comments:** None. Anderson then read a letter addressing misinformation about the nature of the lawsuits against Greg and Linus Langer. The township is not asking for personal emails or files. Copies of the letter were given to Rowan and Roehl. Peterson

added a copy to the Public Packet. Because this is a matter under litigation, no questions will be answered. A copy of the letter is attached to these minutes.

**Clerk's Report:** Dilley was absent but provided several items for the Board to discuss and/or review. Proposed contracts for the new building and septic inspector were provided by Mark Ceminsky and forwarded to Mike Couri for review. Anderson will meet with Ceminsky to go over suggested changes to the contracts. Once the contracts can be executed, a formal notification will be made to MNSpect removing them as our building inspector. Mark Ceminsky agreed to operate as an interim septic inspector between the date of Darrel Gilmer's retirement (November 10, 2023) until a contract is effective January 1, 2024.

A 2024 meeting schedule was reviewed. The dates will be posted on the township website.

Dilley prepared a resolution for the township to designate a polling place for 2024. Anderson read the resolution to the Board and the public. Rowan made a motion to designate the town hall as the polling place for 2024; Roehl seconded. Motion carried 3 – 0.

**Treasurer's Report:** Wayne Peterson presented the Treasurer's Report.

**checking account**

October 1, 2023 beginning balance	\$ 23,442.68
deposits	\$ 38,190.44
checks cleared	\$ (25,193.94)
October 31, 2023 ending balance	<u>\$ 36,439.18</u>
less: outstanding checks	\$ (22,284.05)
plus: deposits in transit	\$ 76.00
reconciled October 31, 2023 balance	<u>\$ 14,231.13</u>
<b>savings account Castle Rock Bank</b>	\$ 198,422.48
<b>CDs Community Resource Bank</b>	\$ 55,221.54
<b>Grand Total</b>	<u><u>\$ 267,875.15</u></u>

The Treasurer's Report, supplied to the Supervisors and the public, is an Excel spreadsheet which provides an easy to understand snapshot of the township's financial assets as of each

month end. There was an error on the September 2023 Treasurer's report, as it omitted deposits and did not reflect checks cashed after a system conversion done at Castle Rock Bank mid-September. A memo of explanation, the corrected September Treasurer's Report and the October Treasurer's Report were given to the Supervisors and was also included in the public packet. The financial records in CTAS (accounting system) were correct. *[Author's note: The Treasurer's Report was approved at the December 21, 2023 Board Meeting. Rowan made the motion to approve. Anderson seconded. Motion carried 3 – 0].*

The township will need to move money from savings to checking to keep our balance sufficient to cover the claims and payroll being processed tonight and to cover outstanding checks. The amount needed is \$3,685 and under normal circumstances Peterson would request a transfer of \$13,685 to provide a \$10,000 cushion. This cushion will not be necessary as the levy payment from the County is expected in early December. Peterson requested approval from the Supervisors to move \$5,000 from savings to checking. Anderson so moved; Roehl seconded. Motion carried 3 – 0.

The interest rate on the Castle Rock Bank savings account is 1%. Peterson has twice asked the bank to consider raising this rate. The rate is comparable to the rates paid by other banks for savings. Certificates of deposit rates are currently over 5.0%. The township previously invested in the 4M fund (Minnesota Municipal Money Market Fund), which is sponsored by and governed by the League of Minnesota Cities. The fund is currently paying 5.85%. The rate can fluctuate daily as it is a money market fund. The 4M fund requires a deposit be held for 14 days before money can be transferred out. Anderson made a motion to authorize Peterson to transfer \$100,000 from the Castle Rock Bank savings account to the 4M Fund. Roehl seconded. Motion carried 3 – 0.

We have two CDs maturing (\$55,000+) at Community Resource Bank in January, 2024. In December we should discuss if the CDs should be renewed, for what length of time or transferred to the 4M fund.

Claims and payroll were reviewed. Rowan moved to approve the claims, Anderson seconded. Motion carried 3 – 0.

**North Cannon River Watershed Management Organization:**

Peterson remained at the Board table to give the report on the NCRWMO. The quarterly meeting was held November 15, 2023. At this meeting the NCRWMO selected the law firm of Campbell & Knutson, P.A. to represent the organization. This firm has been working with the NCRWMO for some time. Every two years, these services are put out for quotes. Annual dues are increasing. Greenvale Township's dues will go from \$7,340 to \$7,523 per year. Irrigation tools have been introduced to help with water conservation. There was one instance of a 60% reduction in the amount of water used for irrigation made possible by precision placement and better speed to move irrigation equipment. Possible EPA involvement in Dakota County for areas with karst features which allow nitrate runoff to seep through the rocks into the water table more quickly. The quarry proposal in Waterford Township is very concerning. Annual membership reporting is coming up. The next quarterly meeting is January 17, 2024 at Castle Rock Township.

**Road Committee:**

Local Road Improvement Program (LRIP) funding has a deadline of December 8, 2023. Anderson cannot come up with any projects that would qualify. Dakota County is very busy wrapping up road construction projects and would not be able to meet regarding a possible bridge grant for the Eveleth Ave bridge until mid December, possibly later.

Anderson believes that six faded entry to the township signs will need to be replaced. There are a lot of faded address signs in the township. Residents should consider replacing them. They can be ordered through the township at the resident's expense. Rowan reminded Anderson of the sign needed at Hwy 19 & Holyoke Ave.

The annual mileage certification was submitted to Dakota County.

Mike Slavik, County Commissioner, arrived and discussed road work. County Road 86 construction has come to a stopping point and the road will be fully opened soon. The gas company did not move their pipes and will be required to pay for the temporary blacktopping in the village. County Road 86 was rebuilt during the summer from just west of Danbury Ave to Hwy 3. This section will remain unpaved for the 2023 – 2024 winter. There will be some construction on the fly-by railroad bridge over the winter. Next year County Road 47 from Waterford to Hampton will be reclaimed with a mill and overlay intending to last 15 years. An intersection improvement project at Cty Rd 47 and Hwy 3 is

planned, so the section of Cty Rd 47 nearest to Hwy 3 will receive an overlay with a 5 year life expectancy.

Now that the construction season is wrapping up, County staff would be available to meet with the County Road 90 Task Force. Roehl and Slavik will work together on dates.

Slavik continued by addressing the 911 Joint Powers Agreement (JPA) proposal for helping fund additional deputies in the rural patrol area. Eighteen of the nineteen communities indicated support for this arrangement. One community would not participate, which potentially could lead to eliminating patrol services. This is not something the Sheriff's Department wants to do. The County Board came up with another solution – one position funded by one-time monies, the other two will be funded through the levy.

The Dakota County Elections Department has been handling absentee ballot processing for the small cities and townships in the county for years. This year absentee ballot processing will include larger cities. A joint powers agreement has been accepted by all larger cities and all nineteen small cities and townships and involves a modest cost for us.

Patrol Deputy Green arrived at the meeting, asked if there are questions or concerns he should pass to his superiors in the Sheriff's department.

**Planning Commission:** Malecha reported that after the November 2, 2023 Special Planning Commission (PC) meeting, where the sole topic was the ordinance manual, he and PC member Scott Norkunas met with Jenni Faulker at the Bolton & Menk offices to go over the items discussed at the meeting. The November 9, 2023 regular PC meeting was not held due to a lack of a quorum (two planned absences and Malecha's health issue that week). The PC was therefore not able to take official action on a parcel split requested by the Budin Family Trust. The PC members were polled individually by Malecha and there were no questions. The parcel split is therefore being presented to the Board tonight. In August, a 57-acre parcel split agreement was approved; it is being replaced by tonight's 60-acre parcel split. No building entitlements are part of the new 60-acre parcel. The subdivision agreement was prepared by attorney Ryan Blumhoefer. He will also draft a rescission document for the 57-acre subdivision from August. There were no questions from the Board. Anderson moved to approve the 60-acre parcel split. Roehl seconded the motion. Motion carried 3 – 0.

Malecha and PC member Victor Volkert will meet with Bolton & Menk to go over building right transfer language and lot of record language. Malecha requested permission from the Board to schedule a special PC meeting for the first Thursday of December, 2023 to replace the November 9, 2023 regular meeting that did not take place. The PC would still hold its regular meeting on the second Thursday of the month, December 14, 2023. Rowan made a motion to authorize a special PC meeting the first week of December, 2023. Anderson seconded the motion. Motion carried 3 – 0.

Malecha noted the City of Northfield approved the Alternative Urban Areawide Review (AUAR) and suggests someone from the township plan to attend City of Northfield meetings where this topic is discussed. Anderson will take on this role. He may ask individual PC members to join him.

**Building/Grounds:** Nothing new to report.

**Old Business:**

Committee reports:

Broadband: Anderson planned to have a letter out to residents by now but will get it out next week. The letter will include survey questions and instructions for providing those answers to the township. Before we can apply for a grant, Dakota County must propose a plan. Dakota County wants to see the level of interest before they undertake developing that plan.

**New Business:**

Sign contracts with septic and building inspector – this is pending review of attorney suggested changes to the contracts. Anderson will meet with Mark Ceminsky in the near future.

Dakota County Township Officers Association Fall Meeting – Commissioner Slavik covered this with his comments earlier in the meeting.

MAT Zoom meeting November 8, 2023 to discuss changes to the bylaws. Dilley attended the Zoom call. There was no additional information beyond what was emailed out with the invitation.

Dakota County held a Zoom meeting on block grants. Dilley attended; the focus of the discussion was primarily about housing and reporting rule changes.

The Intergovernmental Meeting was held November 15 in Dundas. Anderson, Roehl and Dilley attended. The most notable topic is the 6-way roundabout at the intersection of Hwy 19 and I-35. Project to start in 2024. The plan is to keep the intersection open as much as possible. Some access to frontage roads may be limited.

Contract with Rice County for snowplowing. The current contract endures until terminated by either party. A new contract would be needed if Rice County changes the reimbursement rate. Rowan made a motion to continue the current contract. Anderson seconded. Motion carried 3 – 0.

Anderson asked if there were other items to be discussed. Roehl said he attended a Northfield Area Fire and Rescue Service (NAFRS) meeting. NAFRS was considering a change to a taxing district. Dakota County is a member of the seven county Metropolitan Area, where taxing districts are not permitted. To change this would require action by the State Legislature who imposed the criteria. This issue is not limited to NAFRS; Dakota County intends to address this with the State.


Anderson will sign claim checks after the meeting. After Peterson signs, the checks will be locked in the file room for Dilley to pick up for signature and mailing.

Rowan made a motion to adjourn the meeting. Anderson seconded. Motion carried 3 – 0.

Submitted:

Approved:

  
Jane Dilley  
Town Clerk

  
Charles Anderson, Chairman  
Board of Supervisors